

The NPA's Employment Law, HR and Health & Safety Advisory Services Summary Information Sheet

Employment Law & HR for pharmacy, warehouse and head office operations	Everything within full membership	121 Service
Telephone and email advice - GPhC and PSNI compliant - delivered by a team	✓	
Sense checking of correspondence drafted by member	✓	✓
Single policy review	✓	✓
Knowledge Hub online resources	✓	✓
CaseNest case management system - on request	✓	✓
PeopleNest - HR records storage	✓	✓
LearningNest - free access to a range of courses	✓	
NPA Template HR Documents inc. Locum Agreement	✓	✓
Regular email bulletins and webcasts	✓	✓
Contract of Employment and Employee handbook (Basic)		
Contract of Employment and Employee handbook (Bespoke)		✓
Telephone and email advice - GPhC and PSNI compliant - delivered by a named adviser		✓
Full Document, Policy & Correspondence drafting Inc. Apprenticeship and Settlement Agreements		✓

i The services below are also available at preferential NPA Member rates, on a non-contracted adhoc basis to suit your needs

- ✓ Full Document, Policy & Correspondence drafting Inc. Apprenticeship and Settlement Agreements
- ✓ Employee Assistance Programme (EAP)
Occupational Health Assessments and Support
- ✓ Contract of Employment and Employee handbook (Bespoke)
- ✓ LearningNest - elearning enhanced packages
- ✓ HR Consultancy Support; grievance and disciplinary investigations and meetings
- ✓ Tribunal Litigation Representation Service - Non Insured

Legal Expenses Cover (Employment)	Included within NPA PI/PL & Legal Defence Policy	121 Service
Tribunal Litigation Representation Costs - (Pharmacy Employees)	✓	✓
Tribunal Awards & Settlements - WorkNest LEI Top Up Policy (Pharmacy Employees) 51% Prospects of Success required. Advice dependant.		✓
Tribunal Litigation Representation Costs - WorkNest LEI Top Up Policy (Head Office & Warehouse Employees) 51% Prospects of Success required. Advice dependant.		✓
Tribunal Awards & Settlements - WorkNest LEI Top Up Policy (Head Office & Warehouse Employees) 51% Prospects of Success required. Advice dependant.		✓
Legal Expenses Cover (Health & Safety)		
Tribunal Litigation Representation Costs - (Pharmacy Employees)		✓
Tribunal Awards & Settlements - WorkNest LEI Top Up Policy (Pharmacy Employees) 51% Prospects of Success required. Advice dependant.	✓	✓

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Health & Safety for Pharmacy, Warehouse and Head Office operations	Everything within full membership	121 Service
Telephone and email advice - GPhC and PSNI compliant - delivered by a team	✓	
Knowledge Hub online resources	✓	✓
Regular email bulletins and webcasts	✓	✓
LearningNest - free access to a range of courses	✓	✓
General Risk Assessment/ Fire Risk Assessment - on site Pharmacy		✓
General Risk Assessment/Fire Risk Assessment - on site Warehouse & Office		✓
Can act as one of your Competent Persons		✓
SafetyNest Health & Safety management software		✓
Telephone and email advice - GPhC and PSNI compliant - delivered by a named Consultant		✓
Emergency Assistance		✓



The services below are also available at preferential NPA Member rates, on a non-contracted adhoc basis to suit your needs

- ✓+ LearningNest - elearning enhanced packages
- ✓+ Fire Risk Assessment - on site Pharmacy, on site Warehouse & Office
- ✓+ General Risk Assessment - on site Pharmacy, on site Warehouse & Office
- ✓+ PAT Testing / Electrical Installation Inspections
- ✓+ Fire and Security systems
- ✓+ Asbestos Survey, Legionella Survey and Water Testing
- ✓+ Training: IOSH Accredited Courses and bespoke H&S skills and awareness courses
- ✓+ Equality Act Accessibility Surveys
- ✓+ Emergency Assistance

Have a question?

For Employment Law & HR Advice

✉ employmentadvice@npa.co.uk

☎ Call on 0330 123 0558

For Health & Safety Advice

✉ healthandsafety@npa.co.uk

☎ Call on 0330 123 0558

To find out more about WorkNest's One2One or additional services

✉ enquiries@worknest.com

☎ Call on 0345 226 8393

