The NPA’s Pre-registration Training programme delivers an exceptional blended learning experience for your student that will not only equip them to pass their GPhC registration assessment but also provide them with the practical skills and knowledge to become a valuable, professional member of your team.
**WELCOME AND OVERVIEW**

**Welcome to the NPA’s Pre-registration Training programme for 2019 - 2020**

The NPA has an enviable, long-standing reputation of supporting, representing and developing community pharmacy teams. Over the years, our experienced Learning and Development Pharmacists have empowered countless pre-registration students to develop into confident and competent pharmacists by delivering an excellent standard of theoretical training coupled with practical learning solutions.

Our approach to learning and development enables the students to pass the GPhC registration assessment and progress seamlessly into the workplace as dependable pharmacists – helping to meet the constantly evolving needs of the pharmacy sector.

The NPA’s dedicated tutors (Learning and Development Pharmacists) draw on their own pre-registration experiences to passionately deliver the essential knowledge and skills, as well as providing an engaging and insightful learning experience for trainees.

We look forward to supporting you and your student in the coming months and further into the future, as they progress in their pharmacy career.

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*Leila Hannbeck, MSc, FRPharmS, MBA, MA*
Director of Pharmacy Services

This brochure gives you the essential information about the programme and includes testimonials from students that validate why the NPA feels it can provide the best quality training programme for your pre-registration trainee.

**Pre-registration Training programme – At a glance**

A comprehensive ten month programme written and delivered by the NPA’s team of Learning and Development Pharmacists that supports trainees from the minute you enrol them onto the course through to the GPhC registration assessment and beyond.

**Main topics covered:**
- BNF Chapters
- Law and Ethics
- Pharmaceutical Calculations
- Responding to Symptoms and Minor Ailments
- Measuring and Fitting Hosiery

**Key features of the NPA’s programme:**
- Comprehensive online training via a new intuitive eLearning platform
- Tutorials delivered via interactive webinars
- Seven face-to-face study days delivered at five locations around the UK
- Emergency First Aid - practical training and certification
- Mock Exam covering calculations and clinical questions
- Revision planning and GPhC exam style questions
- Dedicated support teams - Learning and Development Tutors and Advisers.
LEARNING SCHEDULE AND STUDY DAY LOCATIONS

Schedule of learning
The schedule below sets out the study days and webinars that will be taking place in 2019 - 2020. In addition to these events, students will have a programme of eLearning modules, which will be given to them at the first study day in September.

<table>
<thead>
<tr>
<th>MONTH</th>
<th>DELIVERY FORMAT</th>
<th>LEARNING CONTENT</th>
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<tbody>
<tr>
<td>September</td>
<td>Study day 1</td>
<td>Gastrointestinal Tract System, Contraception, Calculations</td>
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<tr>
<td>October</td>
<td>Study day 2</td>
<td>Cardiovascular System, Calculations</td>
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<td></td>
<td>Webinar 1</td>
<td>Blood and Nutrition</td>
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<td>November</td>
<td>Study day 3</td>
<td>Endocrine System, Calculations</td>
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<tr>
<td>December</td>
<td>Webinar 2</td>
<td>Minor Ailments Case Studies</td>
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<td>January</td>
<td>Study day 4</td>
<td>Emergency First Aid at Work</td>
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<tr>
<td>February</td>
<td>Study day 5</td>
<td>Central Nervous System, Calculations</td>
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<td>March</td>
<td>Study day 6</td>
<td>Infections and Respiratory System, Calculations</td>
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<tr>
<td>April</td>
<td>Webinar 3</td>
<td>Clinical Pharmacy - Genito-urinary Tract and Malignant Disease</td>
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<td></td>
<td>Webinar 4</td>
<td>Application of Law and Ethics, Controlled Drugs, FP10MDAs</td>
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<td>May</td>
<td>Study day 7</td>
<td>Mock Registration Assessment (exam)</td>
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<tr>
<td>June</td>
<td>Webinar 5</td>
<td>Calculations and Exam Preparation (tips)</td>
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<td></td>
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<td>Registration Assessment</td>
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2019 - 2020 Study day locations

MANCHESTER

LEEDS

LONDON

BIRMINGHAM

LEICESTER
The NPA’s Pre-registration Training programme incorporates a variety of learning formats, as we recognise that people learn in different ways and at different speeds. By delivering in this way, theoretical learning can happen at a time and place to suit the student, practical training can be accommodated within the workplace and your student will be inspired and fulfilled by the mix of studying.

The majority of the course content is delivered across three formats – eLearning, webinars and study days.

**Webinars**

Tutorials in the form of webinars are offered to students on several occasions throughout the course. If the trainee is unable to attend during the live presentation, they can view it at a time that suits by logging onto the eLearning platform and viewing the content ‘on demand’.

With an average duration of one hour, a webinar provides an interactive, fun way of learning but without the need for the trainee to be away from the pharmacy.

**eLearning**

The NPA’s new eLearning system provides an engaging and intuitive platform for students to get to grips with the theoretical aspects of the course. Access is available 24/7, so study can take place at a time that suits them. There is also an app that trainees can download, if they wish to study ‘on the go’ or at times when computer access within the pharmacy may be limited.

The NPA’s dedicated tutors will be able to communicate directly with students via the platform, so reminders of forthcoming study days and pre-work, for example, will appear as a notification when students log onto the platform or they can arrange to receive text notifications.

As their supervising pharmacist, you will also be able to log onto the system and review your student’s progress, as well as accessing the Tutor Training programme and online resources – free to all members who enrol a student on our Pre-registration Training programme.
Study days

Students find that the study days offer a stimulating form of learning and development that differs from university lectures. They get involved in group activities and workplace scenarios/case studies that aim to embed their theoretical learning and prepare them for real-life pharmacy situations.

Your student will be expected to attend seven study days during the ten months, which take place from 9am till 5pm during the week.

Our Learning and Development Pharmacists, who tutor the study days, have experience of working in community pharmacy practice enabling them to bring real insight and guidance to the students.

On the first study day in September, students will receive their own training manual folder to make notes and for the safe-keeping of materials for future reference.

At the study days, students will also have the opportunity to:

- Receive guidance and feedback from the NPA’s dedicated tutors
- Participate in Q & A sessions
- Acquire practical skills/familiarise themselves with equipment – First Aid and OSCE’s
- Answer GPhC exam style questions
- Share experiences and challenges
- Broaden their peer network

Trainees leave each study day with hand-outs on the items covered and with instructions on what they need to prepare for the next month’s learning.

At the end of each study day, students are asked to complete a brief evaluation form. The NPA’s tutors review these forms to ensure that the content in forthcoming study days and webinars reflects the needs of the students and our members, and make adjustments where necessary. Without this contact with the tutors, it is more difficult to address issues that might arise.

NON-MEMBER ENROLMENT PRICE

£1,500 +VAT
The NPA can also support you to get the most out of your pre-registration experience in a variety of practical ways, such as:

- tutoring your student and guiding them through their pre-registration year
- advising on GPhC approval of your premises and other GPhC related queries
- how to provide the best start in community pharmacy today

**Support for you as tutor**

Whether you’re new to tutoring or just need a refresher, the NPA's online training programme is suitable for all tutors of pre-registration pharmacists.

It covers the roles and responsibilities of a tutor, an overview of the pre-registration year, coaching techniques and important GPhC dates and requirements. Lots of useful tips on how to make the most of your student across the ten months they are with you are also provided.

You, alongside the NPA's dedicated tutors, can help to shape your trainee into a competent and confident community pharmacist of the future.

NPA members who enrol a trainee on the Pre-registration Training programme can sign up to the Tutor training for **free**. Non-members £40 +VAT.

**Support for the student**

Your student will be guided and supported every step of the way by the NPA's dedicated teams. Right from the day you enrol through to the GPhC registration assessment date, your trainee has access to a variety of support teams at the NPA, as well as to extensive online resources.

In addition to their dedicated tutor, who the trainee will meet on their first study day, the NPA's Learning and Development Advisers team are available to support with any queries regarding the course between 9am - 5pm Mondays to Fridays.

We appreciate that the pre-registration year can be quite overwhelming for students, so in between study days, your trainee will receive regular communication from the NPA including a quarterly newsletter (with tips on effective ways to revise at work, assessment preparation and wellbeing) – so they never need to feel unsure of the next step.

Students will also be invited to follow the NPA on its social media channels and join a special Pre-Reg Facebook Group to ensure they keep up-to-date with latest NPA and industry news as well as keeping in touch with their peers between study days.
TESTIMONIALS

Reviews of Pre-registration Training in 2018 - 2019

“I like the interactive aspect of the NPA’s study days. When we go through case studies, we review the question and how to answer it and we discuss what’s likely to come up in the exam. It helps me remember the best way to answer the question and that’s how I like to learn. I also like the mock exam papers that we do at the start, as they identify what I need to work on.”

Manar Sabbagh, Hollowood Chemists.

“The NPA’s training programme has helped me as a pre-registration trainee by introducing me to the topic of Law and Ethics and to practical elements of pharmacy. The tutors enforce the information by explaining how it can be applied when you’re dealing with a patient, which is much more practical training than I’ve had before. OCSEs are also included which is very important if you’re going to work in a community setting. Yes, I would recommend the programme, as it’s practical, not just theoretical.”

Amany Eldesouky, Layton Medical Centre

“The NPA study day group is small and intimate, which means you get a lot of information and you’re not overlooked. I’ve really enjoyed meeting other pre-registration students as we’ve been able to share our experiences and get to learn about other workplaces. The case studies are a great way to learn about situations that you subsequently experience in day-to-day pharmacy life.”

Pruthvish Patel, Central Pharmacy

“The study days start with us answering questions on calculations and clinical topics which stimulates the brain before the rest of the day. I really look forward to the study days, they remind me of university, but are much more interactive. The training programme helps me with my revision, as we have a topic to learn in the BNF each month, so I know what to focus on and I can tailor my study time properly.”

Umar Mullan, Benchill Pharmacy
FURTHER SUPPORT FROM THE NPA

The NPA can support you in the following ways with pre-registration students:

- **Free Advice** on preparing your premises to provide pre-registration training including GPhC approval.
- **Oriel** – if you want to take part in the centralised pharmacy pre-recruitment intake for 2020 - 2021, visit: www.npa.co.uk/news-and-events/news-item/expression
- If you haven’t fulfilled all your pre-registration places, the NPA can provide you with access to a number of students across the country. Simply post your vacancy at: www.npa.co.uk/services-and-support/place-a-vacancy/